

# Membership Ponteland Academy & Scheme of Delegation Sept 2023

## Members

1. Hermina Ely [Consultant]
2. Fred Clark [Newcastle Uni ITT/PCGE Primary and Secondary Director]
3. Karen Simms [Solicitor]

**Trustees:** the number shall not be less than 3 (unless determined by ordinary resolution); or more than 13.

## Member appointed trustees

- the members may appoint by ordinary resolution up to 9 trustees

	Term of Office Start Date	Term of Office End Date
Phil Affleck {Chair}	10 October 2019	9 October 2027
Angus Kidd {Vice Chair}	10 October 2019	9 October 2027
Mike Russell	10 October 2019	9 October 2027
Julia Austin	10 October 2019	9 October 2027
Sue Calvert	14 Nov 2022	13 Nov 2026
Ian Smith	14 Nov 2022	13 Nov 2026
Carl Johnson Accounting Officer/non trustee	1 September 2022	Ex Officio

## Subject / Areas and Link Trustees / Skills

	Lead Trustee/Skills
Standards / Curriculum	Phil Affleck / Carl Johnson
Finance, Staffing and General Purposes	Mike Russell
SEN/PP/LAC	Sue Calvert
Safeguarding / Child Protection	Phil Affleck
Training and Development	Angus Kidd
Safer Recruitment	Phil Affleck
Complaints	Phil Affleck
Behaviour	Phil Affleck
HT performance management	Phil Affleck / Ian Smith
Estates Management / H&S / Insurance	Julia Austin
Risk management	Angus Kidd
Data / Pupil Tracking	Julia Austin
Curriculum	Sue Calvert
Forest School	Ian Smith
Computing	Mike Russell
PE	Mike Russell
Tech	Mike Russell
PSHE	Phil Affleck
SCR	Phil Affleck
History & Geography	Angus Kidd
Science	Julia Austin
Music	Julia Austin
Maths	Sue Calvert
EYFS	Sue Calvert
French	Ian Smith
English & Reading	Graham Hubbard

## Finance and General Purposes

Mike Russell	Carl Johnson in attendance
Angus Kidd - Chair	Sue Calvert
Julie Austin – Vice Chair	Ian Smith
Phil Affleck	

## Standards and Curriculum

Mike Russell	Carl Johnson in attendance
Angus Kidd - Chair	Sue Calvert
Julie Austin – Vice Chair	Ian Smith
Phil Affleck	Graham Hubbard

### **Nominations Committee: Chair, PA / AK**

#### **Structure and Remit of Members and Trustees**

Ponteland Academy Trust (“the Trust”) is a Multi Academy Trust (MAT). An Academy Trust is a charitable company limited by guarantee and has a Board of Trustees. It has exempt charity status and is governed by company and charity law and bound by the Memorandum and Articles of Association. It has two layers of governance:

#### **Members**

The Members have a different status from the Trustees and are the subscribers to the Academy Trust’s Memorandum of Association. Members have an overview of the governance arrangements of the Academy Trust and have the power to appoint the Trustees. The Academy Trust has 3 members.

Members can also be Trustees but a distinction between the two layers ensures that Members, independent of Trustees, provide oversight and challenge.

#### **Trustees**

There is also a Board of Trustees who have established a number of committees which may increase in the future development of the MAT. A scheme of delegation has been agreed, setting out the matters reserved for the Trust Board, those powers exercised by the Trustees; those delegated to the committees; and to the Local Governing Bodies (as they arise).

Trustees are also Directors of the charitable company. We prefer to use the term Trustees. The Trustees are responsible for three core strategic functions which are set out in the Department for Education Governors Handbook:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

The Academy has 7 Trustees and has capacity to increase the number as the MAT develops and the right skills and experience are required.

#### **The Members agreed the composition of the Board of Trustees as below:**

- **Parent Trustees**
- **5 Community Trustees**
- **DfE removed HTs as trustees 2021/22; Headteacher is in attendance as Accounting Officer, not trustee**
- **The Board of Trustees meet once a term (or more often if required)**

### **Committees**

Currently there are 2 committees which are reviewed annually: Standards and Curriculum; and Finance and General Purposes.

- Each meets once a term (or more often if required)
- Each committee has an annual programme of work and procedures, minutes sent by the Clerk for approval and circulation
- Each committee has an agreed remit and terms of reference

### **Budget monitoring and Reporting**

The finance and general purpose committee is responsible for monitoring the Trusts spend versus budget using the management accounts provided by the school accountant

### **Contact**

Please contact the Chair of Trustees c/o [Admin@ponteland.academy](mailto:Admin@ponteland.academy)